

# BOARD HIGHLIGHTS



## November 20, 2019 School Board Meeting



A moment of silence will be held in memory of **Mr. Ronald Ruhlman**, retired RHS Science Teacher and Track Official, who passed away on 10/17/2019 at the age of 76 yrs. He had 29 yrs. of teaching service from 1970-1999.

An additional moment of silence will be held in memory of **Mr. Gary Preston**, former Board Member, who passed away on 10/31/2019 at the age of 66 yrs. He served as a Board Member from 2001-2007 and as Board Treasurer from 2002-2007.

### ➤ Recognition of Visitors/Public Comment

- **Mr. Jason Irvine**, Parent – Creating Co-Operative Junior High Soccer Teams for Boys and Girls with Greenville
- PSBA's Honor Roll of School Board Service Recognition: **Mr. Christopher Osborne**, Fredonia/Delaware Township – 16 Years of Board Service and **Mr. Brian Paolucci**, Pymatuning Township – 8 Years of Board Service
- Governmental Funds Statement Report to Finance Committee Members and GASB Independent Audit Report Presentation by **Mr. Mark C. Turnley**, CPA for Reynolds School District for Fiscal Year Ending June 30, 2019

### ➤ Correspondence

- Acknowledged Book Donations to the Reynolds Junior-Senior High School Educational Technology Center:
  - ❖ How To: Absurd Scientific Advice for Common Real-World Problems donated by Cheryl, Jerry & Kurt Hazlett in Memory of Mr. Ronald Ruhlman, Retired Science Teacher
  - ❖ The Outline of History, Volumes I & II, The Six Wives of Henry VIII, Complete Stories of Edgar Allen Poe, The Tudors, The Big Bands, Airplanes: Our Quest to Reach the Skies, Illustrated Great World Atlas, See the USA the Easy Way, ABC's of the Human Body, Webster's Encyclopedia of Dictionaries, Webster's Seventh New Collegiate Dictionary, Best Sellers: From Reader's Digest Condensed Books, Strange Stories, Amazing Facts, The Age of Fable, and The History of the Medieval World donated by Mauree and Tom Luciani
  - ❖ The Immortal Life of Henrietta Lacks donated by Grace Shafer, RHS Student
- Acknowledged PDE Correspondence Dated 10/23/2019, Determination from Division of Federal Programs that RSD has met Maintenance of Effort for Fiscal Year Ending June 30, 2018

*The Reynolds School District does not discriminate on the basis of race, sex, color, handicaps, creed, age, or national origin in administration of its educational or employment policies.*

➤ [Superintendent's Report](#)

**Student Enrollments: ELEM – 541, JSHS – 484, Total – 1,025**

**Reynolds Junior-Senior High School Students of the Month:** Zach McDowell - Grade 12, Patrick Belback and Madison Youngblood – Grade 11, Sophia McCloskey – Grade 10, Mackenzie Kratsas – Grade 9, Makayla Bevan– Grade 8 and Madelyn Diefenderfer – Grade 7

➤ [Board Committee/Board Representative Reports](#)

**Academics, Activities, and Transportation Committee**

**Finance**

- Act 1 Resolution, Budget Options A (Accelerated Budget Process) & B (Prior Budget Resolution Process) (*Agenda Item 14.9*)

**Personnel & Policy Committee**

- Second Readings/Adoptions – [*See Agenda Items 11.1 – 11.24*]
- First Readings– [*See Agenda Items 11.25 – 11.46*]

**Career Center Representative**

- 4 RHS Students who attend the Mercer County Career Center were named to the National Technical Honor Society for Outstanding Career and Technical Students. They are: Chance Frable, Senior – Carpentry, Hunter Markle, Senior – Welding, Kayla Tralick, Senior – Welding, and Morgan Wood, Senior – Collision Repair/Refinishing

➤ [Policies/Procedures/Legal Agreements](#)

- Second Reading/Adoption – [*Agenda Items 11.1 – 11.25*]:

|       |                                   |               |                        |  |
|-------|-----------------------------------|---------------|------------------------|--|
| 11.1  | Policy                            | REV - 004     | Local Board Procedures | Membership   |
| 11.2  | Board Operations Guidelines (BOG) | NEW 004-BOG-0 | Local Board Procedures | Statement of Financial Interests   |
| 11.3  | Board Operations Guidelines (BOG) | NEW 004-BOG-1 | Local Board Procedures | Board of School Directors Vacancy Application Form                                     |
| 11.4  | Admin. Reg.                       | REV 138-AR-6  | Programs               | State Required Reclassification, Monitoring & Re-Designation of English Learners (Els) |
| 11.5  | Policy                            | REV - 201     | Pupils                 | Admission of Students  |
| 11.6  | Admin. Reg.                       | NEW 201-AR-0  | Pupils                 | Admission of Students  |
| 11.7  | Policy                            | REV - 204     | Pupils                 | Attendance   |
| 11.8  | Admin. Reg.                       | NEW 204-AR-0  | Pupils                 | Compulsory Attendance/Unexcused Absences   |
| 11.9  | Admin. Reg.                       | NEW 204-AR-1  | Pupils                 | Unexcused Absence Notification Letter  |
| 11.10 | Admin. Reg.                       | NEW 204-AR-3  | Pupils                 | Truant Notification Letter   |
| 11.11 | Admin. Reg.                       | NEW 204-AR-4  | Pupils                 | Habitually Truant Notice   |
| 11.12 | Admin. Reg.                       | NEW 204-AR-5  | Pupils                 | School Attendance Improvement Plan   |
| 11.13 | Admin. Reg.                       | NEW 204-AR-7  | Pupils                 | Early Dismissals   |
| 11.14 | Admin. Reg.                       | NEW 204-AR-8  | Pupils                 | Absence for Nonschool-Sponsored Educational Trips                                      |
| 11.15 | Policy                            | REV - 208     | Pupils                 | Withdrawal from School   |
| 11.16 | Policy                            | REV - 209     | Pupils                 | Health Examinations / Screenings   |

|       |             |                     |            |  |
|-------|-------------|---------------------|------------|--|
| 11.17 | Admin. Reg. | <b>NEW 209-AR-2</b> | Pupils     | Private or School Physical Examination of School Age Student |
| 11.18 | Admin. Reg. | <b>NEW 209-AR-4</b> | Pupils     | School Dental Health Record                                  |
| 11.19 | Admin. Reg. | <b>NEW 609-AR-2</b> | Finance    | Statement of Financial Interests                             |
| 11.20 | Policy      | <b>REV - 808</b>    | Operations | Food Services  |
| 11.21 | Admin. Reg. | <b>REV 808-AR-2</b> | Operations | Notice of School Meal Changes                                |
| 11.22 | Admin. Reg. | <b>REV 808-AR-3</b> | Operations | Notice of Returned Check                                     |
| 11.23 | Admin. Reg. | <b>REV 808-AR-5</b> | Operations | Professional Standards for Food Service Personnel            |
| 11.24 | Policy      | <b>REV - 915</b>    | Community  | Boosters   |

First Readings [Agenda Items 11.25-11.46]:

|       |             |                       |                        |  |
|-------|-------------|-----------------------|------------------------|--|
| 11.25 | Policy      | <b>REV - 121</b>      | Programs               | Field Trips/Activities                                     |
| 11.26 | Policy      | <b>REV - 333</b>      | Admin. Employees       | Professional Development                                   |
| 11.27 | Policy      | <b>REV - 433</b>      | Professional Employees | Professional Development                                   |
| 11.28 | Policy      | <b>REV - 705</b>      | Property               | Facilities and Workplace Safety                            |
| 11.29 | Admin. Reg. | <b>NEW 705-AR-0</b>   | Property               | Safety   |
| 11.30 | Admin. Reg. | <b>NEW 705-AR-1</b>   | Property               | General Safety Rules                                       |
| 11.31 | Admin. Reg. | <b>NEW 705-AR-2</b>   | Property               | Hazardous/Unsafe Condition Requesting Form                 |
| 11.32 | Admin. Reg. | <b>NEW 705-AR-3</b>   | Property               | Facility Safety and Security Inspection Report             |
| 11.33 | Admin. Reg. | <b>NEW 705-AR-4</b>   | Property               | Workplace Safety Committee                                 |
| 11.34 | Policy      | <b>REV - 709</b>      | Property               | Building Security  |
| 11.35 | Admin. Reg. | <b>NEW 709-AR-0</b>   | Property               | Building Access  |
| 11.36 | Policy      | <b>REV - 805</b>      | Operations             | Emergency Preparedness and Response                        |
| 11.37 | Admin. Reg. | <b>NEW 805-AR-0</b>   | Operations             | Emergency Preparedness Information - Incident Command Post |
| 11.38 | Admin. Reg. | <b>NEW 805-AR-1</b>   | Operations             | Emergency Preparedness, Required Drills and Assessments    |
| 11.39 | Admin. Reg. | <b>NEW 805-AR-2</b>   | Operations             | Emergency/School Security Drill Reporting Form             |
| 11.40 | Policy      | <b>REV - 805.1</b>    | Operations             | Relations with Law Enforcement Agencies                    |
| 11.41 | Admin. Reg. | <b>NEW 805.1-AR-0</b> | Operations             | Incident Report - Mandatory Notification                   |
| 11.42 | Admin. Reg. | <b>NEW 805.1-AR-1</b> | Operations             | Incident Report - Discretionary Notification               |
| 11.43 | Admin. Reg. | <b>NEW 805.1-AR-2</b> | Operations             | Record of Law Enforcement Officers in School               |

|       |             |                |            |                                    |
|-------|-------------|----------------|------------|------------------------------------|
| 11.44 | Policy      | NEW - 805.2    | Operations | School Security Personnel          |
| 11.45 | Admin. Reg. | NEW 805.2-AR-0 | Operations | School Security Personnel Training |
| 11.46 | Procedures  | NEW            | Operations | Safe2Say Something Procedures      |

#### ➤ Educational Programs/Student Activities

- Approved Additional District Parent/Community Volunteers for 2019-2020: Langdon, Nina, Greenville, PA
- Approved Reynolds Elementary School AmeriCorps Service Worker, Effective October 2019 through August 15, 2020 – Ms. Tami Lussier, Greenville, PA
- Approved Memorandum of Understanding with Mercer County for Mercer County’s Juvenile Probation Department participation in the RSD Student Assistance Program (SAP) for 2019-20 School Year
- Created RHS Sign Language Club and Approved Mrs. Gina Winkle and Mrs. Michele Kent as Volunteer Advisors with No Salary Provision
- Approved Slippy Rock University Field Student at Reynolds Jr.-Sr. High School, Effective 11/8/2019 – 12/20/2019: Woodward, Haley, Slippy Rock, PA- Assigned to Mrs. Michele Kent’s Special Ed. Classroom
- Approved Slippy Rock University Field Student at Reynolds Elementary School, Effective 11/8/2019 – 12/20/2019: Kline, Kayla, Slippy Rock, PA Assigned to Mrs. Kristan Eastlick’s Special Ed. Classroom and Tressler, Emily, Slippy Rock, PA - Assigned to Ms. Kristin Sibeto’s Special Ed. Classroom
- Approved Change of RHS “Disney’s High School Musical” Performance Dates from March 2020 to:
  - ✓ Thursday, April 2, 2020 – ELEM Performance at 1 PM
  - ✓ Friday, April 3, 2020 – 7 PM
  - ✓ Saturday, April 4, 2020 – 1 PM and 7 PM

#### ➤ Budget and Finance

- Approved Use of Facility Agreement with Total Control Training Inc. for PA Motorcycle Safety Program at Reynolds Elementary School for Use of a Classroom and Parking Lot, Effective 01/01/2020 – 12/31/2023 with Annual Use Date Schedules to be Approved by Both Parties No Later than January 15<sup>th</sup> of Each Calendar Year, Subject to a 60-Day Written Notice to Terminate, Reference #3516R09
- Approved IDEA Subgrant Contract between Midwestern Intermediate Unit IV and Reynolds School District for IDEA-B, Section 611, Project #062-18-0004, CFDA #84.027, Effective 7/1/19 – 9/30/20 (Attached)
- Accepted Independent Audit Report by Mr. Mark C. Turnley, CPA for Reynolds School District for Fiscal Year Ending June 30, 2019 (*On File*)
- Approved Transportation Contract for Reynolds School District to Transport Students Outside of the District as Listed for the **2019-20** School Year: Greenville Area SD – Estimated Cost of \$34/Day for 5 Students
- Approved Budget Process Option (B) and Act 1 of 2006 Resolution Stipulating that Reynolds School District will NOT Increase Reynolds School District Taxes at a Rate Exceeding the Index Calculated by PA Department of Education for 2020-2021 Fiscal Year
- Approved 2020 Midwestern Intermediate Unit IV Joint Purchasing Agreement
- Approved Pitney Bowes Postage Meter System Lease Contract, Including Support, Service and Software (Soft-Guard and IntelliLink Subscriptions), 60-Month Term Effective Upon the Installation of the Equipment, Fixed Monthly Cost per Contract Term = **\$146.36/Mo.** Plus Postage/Supply Cost Through Purchase Power Credit Line (*Increase of \$9.98/mo. -2015*)

#### ➤ Personnel

- Approved Addition(s) to 2019-20 Substitute Support Personnel List, Wage Set at \$9/Hr. - [Substitute Custodians, Substitute Food Service Employees, Substitute Secretaries, Substitute Teacher’s Aides, and Substitute Transportation Courier] and \$10/Hr. for Substitute Nurse Assistants:
  - ❖ Blair, Jack, Greenville, PA – Substitute Custodian
  - ❖ George, Ashley, Greenville, PA – Substitute Food Service Employee

- Approved Addition(s) to Anderson Bus/Van Driver List for 2019-20 SY:
  - ❖ Alabran, Timothy, Greenville, PA - Sub. Bus Driver
  - ❖ Walter, Debra, Greenville, PA - Sub. Bus Driver
  
- Opened the Following Extracurricular Positions for the 2020-21 Fall Athletic Season:
  - Football: Head Coach, 1st Asst. Coach, 2nd Asst. Coach, 3rd Asst. Coach, and (4) 4th Asst. Coaches*
  - Volleyball: Head Coach, Asst. Coach, and (2) Junior High Coaches*
  - Golf: Head Boys Coach and Head Girls Coach*
  - Cross Country: Head Boys Coach, Head Girls Coach, 1st Asst. Coach and Elementary Coach*
  - Cheerleading Advisors: Varsity Football Advisor and JV/Jr. High Football Advisor*
  - Marching Band Director*
  - Asst. Marching Band Director – Front Line Advisor*
  - Asst. Marching Band Director – Drum Line Advisor*
  
- Acknowledged Leave(s) of Absence:
  - Employee: Employee #881 – *Unpaid Leave of Absence*
  - Leave: Unpaid FMLA LOA per RESPA CBA Article XII, Section G
  - Effective: 10/01/2019 – 10/27/2019
  
  - Employee: Employee #302 – *Two Leaves of Absence*
  - Leave #1: Paid Leave of Absence
  - Effective: 09/10/2019 – 10/09/2019
  
  - Leave #2: WC Leave of Absence
  - Effective: 10/10/2019 through a Date to be Determined
  
- Accepted Resignation(s):
  - Employee: Taylor, Marty, Greenville, PA – *Resignation*
  - Position: 1<sup>st</sup> Assistant Wrestling Coach
  - Effective: Immediately
  
- Approved Addition(s) to Extracurricular Athletics/Activities Advisors and Coaches List – **2019-20** Athletic/Activity Season Year:
  - ❖ Sherwood, Karen, Greenville, PA - K-Kids Co-Advisor, Salary - 50% of \$375 ( \$187.50)
  - ❖ John, Ramona, Fredonia, PA - K-Kids Co-Advisor, Salary - 50% of \$375 ( \$187.50)
  - ❖ Edwards, Michael, Greenville, PA – Volunteer Wrestling Coach – *No Salary Provision*
  - ❖ Taylor, Marty, Greenville, PA – Volunteer Wrestling Coach – *No Salary Provision*
  
- Approved Addition(s) to 2019-20 Substitute Teacher List, Salary Set at \$100/Day for PA Certified Teachers and \$80/Day for MIU4 Emergency Guest Teachers:
  - ❖ Pembridge, Dawn, Hermitage, PA – MIU4 Emergency Guest Certification

➤ **Next Meeting Date:**

December 3, 2019 (Tuesday) Annual Board Reorganization Meeting – 7:30 PM

~~December 18, 2019~~ **CANCELLED:** Reynolds School Board Regular Meeting